

# **Archdiocese of Baltimore's Catholic Campaign for Human Development: Social Justice in Action.**

Informational Video For Those Seeking Grant Funds

## **Video 3: Community Development Grants: How to Apply**

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Refer to the CCHD Guidebook for Grants 2023 for detailed information.

# **This is Video 3 in the series of FOUR Informational Videos For Those Seeking Grant Funds**

- Video 1: Why We Fund This Work: Catholic Social Teaching
- Video 2: Funding Opportunities and Types of Proposals Funded
- **Video 3: Community Development Grants: How to Apply**
- Video 4: Economic Development Grants: How to Apply

Grant seekers are also invited to drop in at one of our *Live Virtual Technical Assistance* events-- to ask any questions you may have concerning the CCHD grant application process. Check our website for the dates and registration information for these events.

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# **Catholic Campaign for Human Development**

We would like to partner with you  
in your dreams for  
creating a better and more just world for all.

# Video 3 Objectives

- To review the goals of the Catholic Campaign for Human Development (CCHD)
  - To explore what Community Development Grants are and how to apply for one
  - To troubleshoot the pre-application process for CCHD Community Development Grants
  - To provide information about resources to help grant seekers apply for CCHD Grants
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# Catholic Campaign for Human Development (CCHD)

- CCHD is the domestic antipoverty program established in 1970 by the United States Catholic Bishops.
- It was created to help address poverty's root causes and to invest in local programs that empower low-income people, families, and communities.
- Programs funded by CCHD support self-sufficiency and self-determination for people who are working to bring permanent and positive change to their communities.

*(Taken from The 2023 CCHD Guide for Applicants )*

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# Community Development Grants



# What is a Community Development Grant?

Community Development Grants help low-income people (primarily through community organizing) to:

- Come together with others in the community;
- Identify barriers that keep people in the community poor;
- Research issues regarding the barriers;
- Brainstorm solutions to the problems identified; and
- Take action to change problematic structures and systems in their community.

*(Taken from The 2023 CCHD Guide for Applicants with some paraphrasing. )*

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# What are the Steps to Apply for a Grant

1. Go to [CCHD-Guide-for-Applicants-revised-2023.pdf](https://www.cchdbaltimore.org/CCHD-Guide-for-Applicants-revised-2023.pdf) ([cchdbaltimore.org](https://www.cchdbaltimore.org))
2. Fill out a pre-application and submit it online from September 1-November 1. (the guide will connect you to the website link)
3. If you decide to fill out the pre-application, please make contact with the local CCHD diocesan director:

Archdiocese of Baltimore, Msgr. Richard J. Bozzelli  
St. Bernardine Catholic Church,  
3812 Edmondson Avenue, Baltimore, MD 21229-1945  
Phone: (410) 362-8664  
[cchd@cchdbaltimore.org](mailto:cchd@cchdbaltimore.org)

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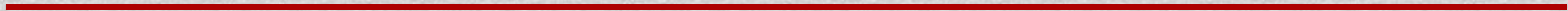
## What are the Steps to Apply for a Grant ...*Continued*

4. If the pre-application is accepted, you'll be invited to complete a full application online which goes into more detail and asks for supporting documentation to be submitted by January 15.

5. Grants are usually awarded in July and in the Archdiocese of Baltimore are announced to the community at a luncheon in August. Funds are distributed in September.

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# Troubleshooting the Pre-application



# You need to have (or have filed for) IRS 501c3 status to be eligible for a community development grant

## Tax Information

- Employer Identification Number of Organization
- Organizational Status (corporation, trust, etc.)
- If your organization is exempt from Federal income tax under section 501c3 of the Internal Revenue Code, please check box
- Date of IRS 501c3 Determination Letter
- If your organization does not yet have 501c3 status, please indicate the date on which its Form 1023 was filed.

# Criteria Descriptions and Questions

Organizations that receive CCHD funds must not participate in or promote activities that contradict the moral and social teachings of the Catholic Church and must in no way work against the U.S. Conference of Catholic Bishops' Priorities to defend human life and dignity, strengthen family life and the institution of marriage and foster diversity. For example, organizations that support or promote same-sex marriage, discrimination, capital punishment, contraception, abortion, euthanasia, or punitive measures toward immigrants, ARE NOT ELIGIBLE for CCHD funding.

Do organizational activities of the applicant organization in any way endorse or promote principles that are contrary to Catholic teaching?

The organization may not participate or intervene in a political campaign on behalf of or in opposition to any candidate for public office. An organization that engages in political campaign intervention prohibited under section 501c3 of the Internal Revenue Code is not eligible to apply for CCHD funding. For example, while holding candidate forums is acceptable, groups who endorse one candidate over another are not eligible for funding.

Does the organization participate or intervene in political campaigns on behalf of or in opposition to any candidate for public office?

# Definition of Poverty and Low-Income Control

People living in poverty must have the dominant voice in the organization. One clear indicator CCHD has used to ensure that low-income people have a dominant voice in the organization is governing board composition. At least 50 percent of your governing board, i.e. those who plan, implement and make policy, hire and fire staff should be persons who are involuntarily poor (VISTA volunteers, students, etc. are considered by CCHD to be voluntarily poor; Catholic clergy and member of religious orders who live or work in a poverty community may be considered low-income board members). In addition to board composition, CCHD will consider other organizational structures and systems which ensure that people living in poverty have a dominant voice in the direction of the organization. CCHD will evaluate how low income people are identified, engaged, and developed to take leadership positions in the organization and how the organization's activities and priorities impact them.

You will see specific questions to see if your organization does meet this important criteria, to see why it doesn't meet the criteria if it does not, and what plan it has to meet this criteria if it does not.

# Institutional Change and Financial Capacity


**Institutional Change:** The applicant organization must demonstrate both the intention and capacity to effectively work toward the elimination of the root causes of poverty and to enact institutional change. CCHD defines institutional change as a) modification of existing laws and/or policies; b) establishment of participatory and just social structures and/or redistribution of decision-making powers so that people living in poverty can be involved in policy-making that affects their lives.

**Remember CCHD grants fund institutional change not direct**

**service.** Although organizations may also do direct service, that is not something CCHD funds. If you need additional information on Institutional Change see Video 2.

**Financial Capacity:** The organization should demonstrate a clear vision for development of financial capacity. This might include, but not be limited to, membership dues, grassroots fundraising, individual donor solicitation, and foundation/corporate support.

**We want to help you become a strong, independent organization so that you will be able to continue your work for a long time.**



Still Have Questions??? We're here to help.

Don't let your fears about completing the grant application process stop you.

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# QUESTIONS????

Contact the local CCHD Committee at [cchd@cchdbaltimore.org](mailto:cchd@cchdbaltimore.org).

A member will contact you to answer any questions you may have, discuss your ideas, and help you with forms.

We will also be having live virtual technical assistance sessions starting in October to help you walk through the application and talk with committee members and other applicants to ask questions and get ideas.

The link with the dates and times will be posted on our website [cchdbaltimore.org](http://cchdbaltimore.org) starting on September 25.

Please do not let a fear of the forms keep you from applying.

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**CATHOLIC CAMPAIGN  
FOR HUMAN DEVELOPMENT**

Working to End Poverty and Injustice  
in the United States



The fight against poverty and  
hunger must be fought constantly  
and on many fronts, especially in its  
causes.

— *Pope Francis* —